

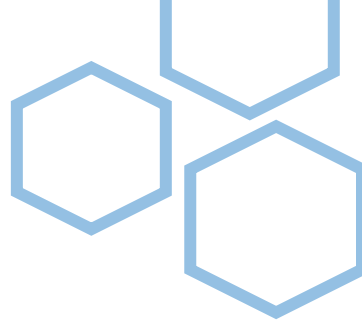


# RCBC ezTrade Tutorial



# How do you Start Investing with RSEC?

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RCBC Securities  
(RSEC) has two  
(2) Types of  
Accounts

1

**Traditional**

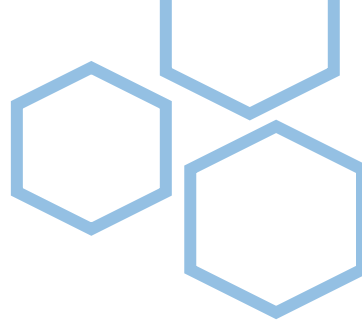
Full Service/Broker Assisted

2

**Online**

Client Managed

# Account Opening (TRADITIONAL)

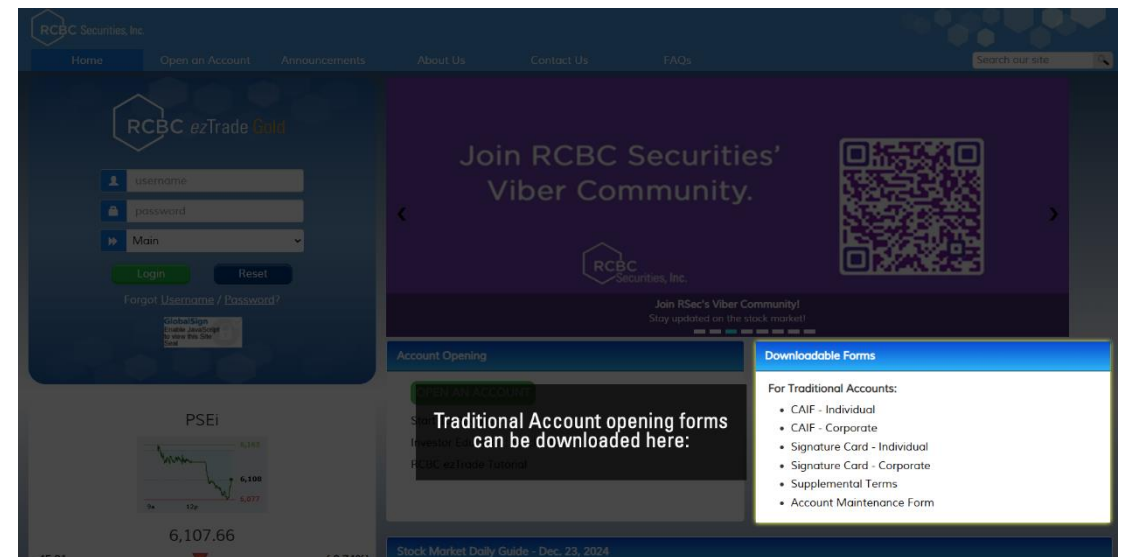


1. On the RSEC website, download, and completely fill out the following forms:

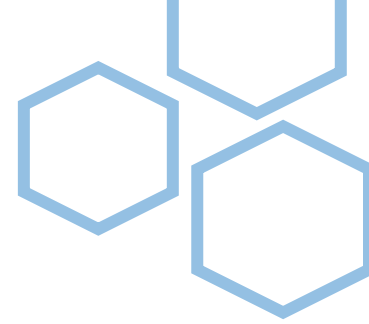
- i. RCBC Securities, Inc. Customer Account Information Form
- ii. Supplemental Terms and Conditions Form
- iii. Account Maintenance Form
- iv. Signature Card

2. Personally bring the filled out forms, and 1 valid gov't issued ID to your RCBC branch of deposit (for RCBC Depositors) or to the RSEC office located at **21/F Tower 2, RCBC Plaza 6819 Ayala Ave. Makati City.**\*\*\*

\*\*\*All documents must be signed in the presence of RCBC branch or RSEC personnel



# Account Opening (TRADITIONAL)

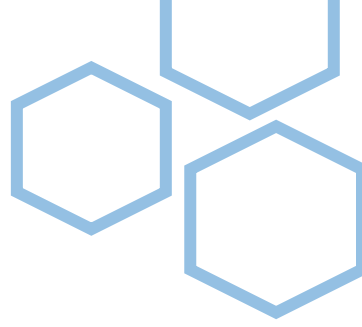


3. After receipt of complete documents, and personal interview, a text message will be sent to notify you once your account has been opened.


**NOTE:** There is no minimum deposit required to open a stock trading account.

The screenshot displays the RCBC Securities website interface. On the left, there is a login section for 'RCBC ezTrade Gold' with fields for 'username' and 'password', a 'Main' dropdown menu, and 'Login' and 'Reset' buttons. Below the login section is a small chart for 'PSEI' with a price of 6,107.66. On the right, a banner promotes joining the 'Viber Community' with a QR code. Below the banner, a 'Downloadable Forms' section lists forms for traditional accounts: CAIF - Individual, CAIF - Corporate, Signature Card - Individual, Signature Card - Corporate, Supplemental Terms, and Account Maintenance Form. A text box in the center of the page states: 'Traditional Account opening forms can be downloaded here:'. The footer of the page includes 'Stock Market Daily Guide - Dec. 23, 2024'.

# Account Opening (ONLINE)



-  Visit [www.rcbcsec.com](http://www.rcbcsec.com)
-  Click "Open an Account"
-  Complete the online forms

-  Capture your selfie, valid ID, and signature card

\*\*\*A recorded Zoom interview may be required in some cases

-  Receive email notification once account is opened

# Account Opening (ONLINE)

1. Visit [www.rcbcsec.com](http://www.rcbcsec.com), then click “Open an Account”.
2. A pop up Notice will appear. Click the “Open an Account” button found in the pop up.
3. Take note of the requirements reminder, and prepare your valid government-issued ID.
4. Review and accept the ezTrade Agreement, and Supplemental Terms and Conditions to proceed.

On the RSEC website, click “Open an Account”

RCBC Securities, Inc.

Join RCBC Securities' Viber Community.

Account Opening

Downloadable Forms

For Traditional Accounts:  
• CAF - Individual

RCBC Securities, Inc.

I agree that RCBC Securities shall be entitled to rely on any instructions, notices, and communications which it believes to have originated from me and I shall be bound thereby.

2. I agree that the following terms, as used in this Agreement, mean -

a) RCBC ezTrade - shall mean the online service offered by RCBC Securities allowing the customers to give orders for the purchase or sale of securities through RCBC Securities' DMA platform (the ezTrade Online trading platform), or such other services which RCBC Securities may make available through its internet facility.

Supplemental / Amended Terms and Conditions [Open in Separate Window](#)

bought or ordered by RCBCSI on behalf of the Client including but not limited to the expenses stated in Section 5 hereof. Securities purchased shall be credited to the account of the client only upon full payment of the purchase price, which payment shall in no case be made not later than as specifically required by RCBCSI, or within two (2) days from date of purchase, whichever is earlier, without need of any notice or demand. When required by RCBCSI, the Client agrees to make deposit on all purchases equivalent to the amount stipulated. In case of a SELL order, the Client should have the securities subject of the sell order in custody of RCBCSI in scripless form, lodged in RCBCSI's account with the Philippine Central Depository within two (2) days from the date of sale. The delivery of stock certificate in physical form will not constitute valid delivery for purpose of settlement of the sell order. The proceeds of the sale of securities shall be delivered to the Client within two (2) days from the date of sale, unless the Client directs or otherwise advises RCBCSI in writing.

10. Amended Online Trading Agreement (provision no. 4) - The proceeds of the sale of securities sold for the my account, net of sums owing to RCBC Securities hereof shall be delivered to me within two (2) days from the date of the sale or based on market practice of T+2, whichever is longer, unless I direct or otherwise advise RCBC Securities in writing. If I am a client residing abroad, I agree that the proceeds of all sales will be retained in my account unless I request otherwise in writing.

11. Amendment: RCBCSI reserves the right to amend these Terms and Conditions at any time and without need of prior or subsequent notice of changes to the CLIENT. Any amendments or changes may be posted through the Company's website, or by publication or other means of communication, electronic or otherwise.

12. Repeal: All the other terms and conditions inconsistent with these Supplemental Terms and Conditions are hereby superseded or modified accordingly.

**Client Acknowledgement**

I/We, hereby acknowledge having read and clearly understood the foregoing and agree to have my present and future accounts governed by these Supplemental Terms and Conditions.

I/We understand and agree that checking this box constitutes my legal signature confirming that I understand, acknowledge and agree with the terms and conditions hereof.

Register

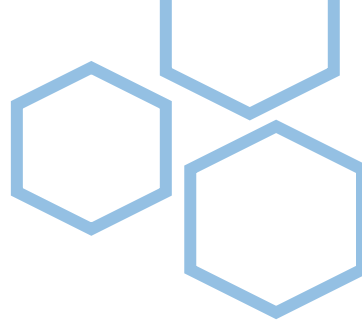
# Account Opening (ONLINE)

5. Enter your contact details and an OTP will be sent.
6. Fill out all the online forms.\*\*\*  
*\*\*\*RSEC personnel will reach out for any missing information*
7. Once you reach the Liveliness and ID Verification section, click the “Start” button to capture a live photo of yourself, your valid government issued ID, and your signature card.\*\*\*

*\*\*\*If you do not have a working camera, there is an “Upload” button after clicking “Start”. Please note that RSEC personnel will reach out to conduct a recorded Zoom interview for this method.*

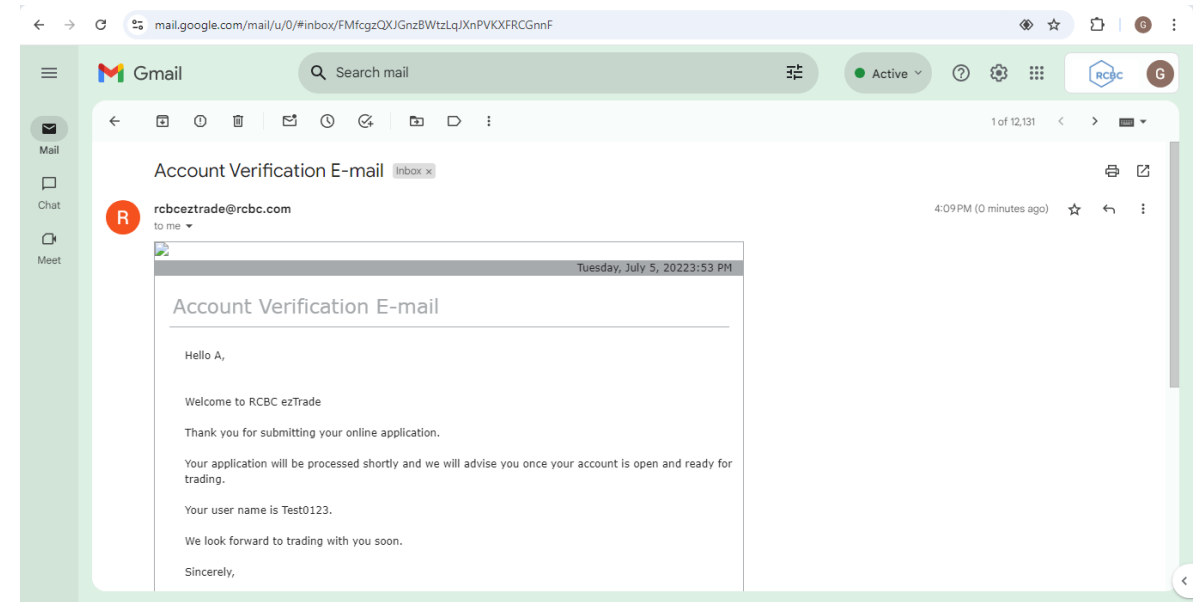
The image displays two overlapping screenshots of the RCBC ezTrade registration process. The top screenshot shows the 'Personal Information' form with fields for Last Name, First Name, Middle Name, Suffix, Birthdate (Month, Day, Year), and Birth Place. The bottom screenshot shows the 'Driver's License' capture screen, which prompts the user to 'Capture Back of Driver's License' and displays the RCBC logo and 'Partners Through Generations' slogan. A file size warning is visible on the right side of the bottom screenshot.

# Account Opening (ONLINE)



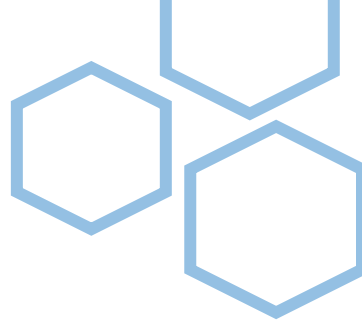
8. Once you click submit, you will receive an email notification to confirm that the registration is successful, and that RSEC will start processing your application.
9. Processing of your account may take 2-3 business days. You will receive an email notification once your account is open and ready to use.\*\*\*

*\*\*\*Please note that processing may take longer depending on whether or not all required documents are complete.*



# Account Funding

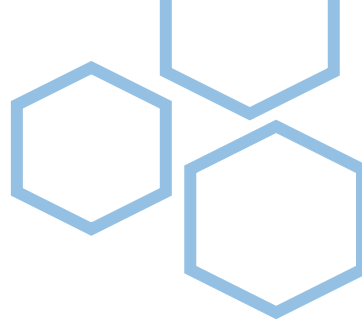
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- There is no minimum deposit required to open a stock trading account, whether Traditional or Online.
- To fund your ezTrade (online) account, you may perform a deposit or fund transfer using the following details:
  - **Account name:** RCBC Securities, Inc.
  - **Account number:** 1000-802-669
- Once completed, send a copy of the deposit slip or email confirmation of the fund transfer to [rseccollection@rcbc.com](mailto:rseccollection@rcbc.com)

# Trading Fees

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## **Gross Transaction Value: Amount of Traded Value (# of Shares x Price)**

### **Commission (0.25%)**

- $(\text{Gross Transaction Value}) \times (\text{Commission Rate of } 0.0025)$

### **VAT (on commission)**

- $(\text{Commission}) \times 12\%$

### **SCCP Fee [Securities Clearing Corporation of the Philippines]**

- $(\text{Gross Transaction Value}) \times 0.0001$

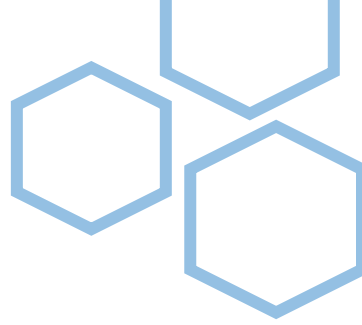
### **PSE Fee (aggregate)**

- $(\text{Gross Transaction Value}) \times 0.00005$

### **Sales Tax – For sell orders**

- $(\text{Gross Transaction Value}) \times 0.1\%$

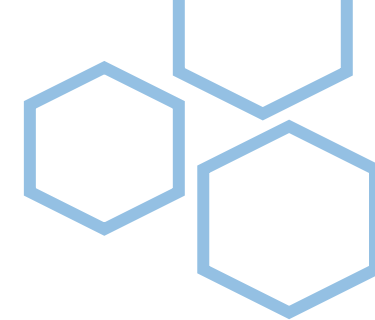
# Sample Transaction: Buying and Selling of ABC Shares



ACTION	BUY
Ticker	ABC
Number of Shares (a)	10,000
Price Per Share (b)	85
Gross Value (a x b)	850,000
Commission (GV x .0025)	2,125
VAT (Commission x 12%)	255
SCCP (GV x 0.0001)	85
PSE Fee (GV x 0.00005)	42.5
Sales Tax 0.1%	0
<b>Net Cost of Purchase</b>	<b>852,507.5</b>

ACTION	SELL
Ticker	ABC
Number of Shares (a)	10,000
Price Per Share (b)	95
Gross Value (a x b)	950,000
Commission (GV x .0025)	2,375
VAT (Commission x 12%)	285
SCCP (GV x 0.0001)	95
PSE Fee (GV x 0.00005)	47.5
Sales Tax 0.1%	950
<b>Net Cost of Purchase</b>	<b>946,247.5</b>

**Net Income = 93,740**

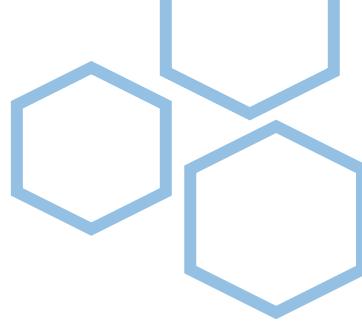


# Search Stock: Ticker Symbol

- This guide will give you the exact symbol (called a **ticker**) for every listed company in the Philippine Stock Exchange.
- It is listed alphabetically.

The screenshot displays the RCBC ezTrade Gold trading platform. At the top, there's a navigation bar with 'STOCKS' selected. Below it, a summary bar shows 'TOTAL PORTFOLIO 101,889', 'DAY P/L +1,551 +1.54%', 'UNREALIZED P/L +101,137 0.00%', and 'REALIZED P/L 0'. A secondary navigation bar includes 'NEW ORDER', 'VIEW ORDERS', 'CONDITIONAL ORDERS', and 'VIEW HISTORY'. The main area is titled 'ENTER ORDER' and features a 'BUY' button (with a green circle) and a 'SELL' button (with a red circle). A 'SEARCH STOCK' dropdown menu is open, listing various stock tickers and their full names, such as '8990B 8990 Holdings - Series B Preferred', 'AAA Asia Amalgamated Holdings Corp.', 'AB Atok-Big Wedge Company, Inc.', 'ABA AbaCore Capital Holdings, Inc.', 'ABG Asiabest Group International, Inc.', 'ABS ABS-CBN Corporation', 'ABSP ABS-CBN Holdings Corporation "PDR"', 'AC Ayala Corporation', 'ACE Acesite (Phils.) Hotel Corp.', 'ACEN ACEN Corporation', and 'ACENA ACEN Corporation Series A Preferred'. The interface also shows fields for 'STOCK', 'VOLUME', 'PRICE', and 'EXPIRY' (set to 'DAY').

# Looking for Stocks: What's the Price?



RCBC ezTrade Gold STOCKS PSEi 7,383.53 +73.21 (+1.00%)

MARKET STOCK BROKER INDEX STATS TRADE PORTFOLIO RESEARCH CHART NEWS

TOTAL PORTFOLIO 101,889 DAY P/L +1,551 +1.54% UNREALIZED P/L +101,137 0.00% REALIZED P/L 0 STOCK PORTFOLIO 101,137

STOCK INFO TIME AND SALES VOLUME REVIEW BUYERS AND SELLERS

ALI NORMAL ODDLOT

Ayala Land, Inc. TOP 5 TOP 10 FULL DEPTH ORDER BOOK

#	BID	BID VOL	BID	ASK	ASK VOL	#	ASK
1		4,300	35.85	35.95	4,000	3	
3		2,400	35.80	36.00	20,000	5	
7		10,400	35.70	36.05	3,100	3	
3		15,300	35.60	36.10	600	3	
5		21,000	35.55	36.15	100	1	
6		177,300	35.50	36.20	20,700	5	
1		10,000	35.45	36.25	500	1	
2		600	35.40	36.30	7,200	4	
5		14,200	35.35	36.35	20,500	3	
11		21,400	35.30	36.40	50,500	4	

Buyers Sellers

TIME	PRICE	VOLUME	VALUE	BUYER	SELLER	B	S
09:45:27	35.90	200	7,180	CLSA	COL	FGN	LCL
09:45:14	-35.90	1,000	35,900	FMS	FMS	LCL	LCL
09:44:59	35.90	100	3,590	ABCAPSEC	COL	LCL	LCL
09:44:26	35.90	1,000	35,900	FMS	SALISBUR	LCL	FGN
09:43:39	-35.90	4,000	143,600	COL	CITISEC	LCL	LCL
09:43:25	35.90	1,000	35,900	COL	SALISBUR	LCL	FGN
09:41:47	-35.90	3,400	122,060	PEP	FMS	FGN	LCL
09:41:47	-35.90	100	3,590	COL	FMS	LCL	LCL
09:41:35	35.90	100	3,590	COL	SALISBUR	LCL	FGN
09:41:01	35.90	1,000	35,900	EASTERN	SALISBUR	LCL	FGN

Brokers

# How to Place an Order

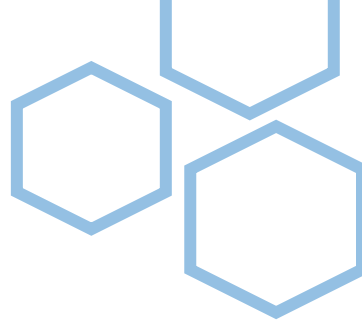
- All stocks are sold in “board lots”.
- This is the incremental number of shares that trade.
- The system will not accept your order if you do not follow the proper board lots.

The screenshot displays the RCBC ezTrade GOLD trading interface. The main window is titled "BOARDLOT" and shows a table of board lot sizes for the stock PHP. The table has columns for CURRENCY, MINIMUM PRICE, MAXIMUM PRICE, FLUCTUATION, and BOARDLOT. The board lot sizes range from 0.0001 to 5,000. The "ENTER ORDER" section shows "BUY" selected and "LIMIT" as the order type. The "Ayala Corporation" section shows a list of bid orders with columns for # BID, BID VOL, and BID PRICE.

CURRENCY	MINIMUM PRICE	MAXIMUM PRICE	FLUCTUATION	BOARDLOT
PHP	0.0001	0.0099	0.0001	1,000,000
PHP	0.01	0.049	0.001	100,000
PHP	0.05	0.249	0.001	10,000
PHP	0.25	0.495	0.005	10,000
PHP	0.5	4.99	0.01	1,000
PHP	5	9.99	0.01	100
PHP	10	19.98	0.02	100
PHP	20	49.95	0.05	100
PHP	50	99.95	0.05	10
PHP	100	199.9	0.1	10
PHP	200	499.8	0.2	10
PHP	500	1,000	0.5	10
PHP	1,000	1,999	1	5
PHP	2,000	4,998	2	5
PHP	5,000	1,000,000	5	5

# BID	BID VOL
3	250
1	10
1	10
1	20
1	20
1	50
1	50
1	500
4	1,090
1	20

# How to Place an Order



RCBC ezTrade GOLD STOCKS PSEi 7,391.04 +80.72 (+1.10%)

MARKET STOCK BROKER INDEX STATS TRADE PORTFOLIO RESEARCH CHART NEWS

TOTAL PORTFOLIO 101,953 DAY P/L +1,616 +1.61% UNREALIZED P/L +101,201 0.00% REALIZED P/L 0 STOCK PORTFOLIO 101,201

NEW ORDER VIEW ORDERS CONDITIONAL ORDERS VIEW HISTORY PASSWORD

**ENTER ORDER**

STOCK: AC VOLUME: 100 PRICE: 725.00 EXPIRY: DAY MARKET: NORMAL VALUE: 72,713.88

BUY  SELL

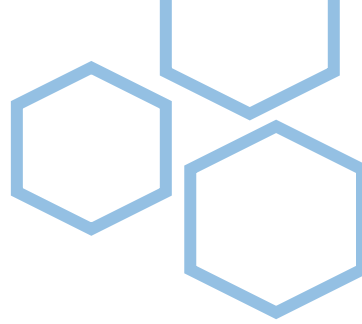
TYPE: LIMIT  ICEBERG

DISCLOSED: BUYING POWER: 752.13

**Ayala Corporation**

#	BID	BID VOL	BID	ASK	ASK VOL	#	ASK
2		90	724.50	725.00	920	7	
4		400	724.00	725.50	50	1	
1		10	723.00	726.00	240	4	
1		20	722.00	726.50	100	1	
1		20	721.00	728.00	20	1	
1		50	720.00	729.50	100	1	
1		50	719.50	730.00	3,820	16	
1		500	719.00	732.00	1,900	3	
4		1,090	718.00	734.00	10	1	
1		20	715.00	735.00	760	8	

# Conditional Orders



NEW ORDER | VIEW ORDERS | CONDITIONAL ORDERS | VIEW HISTORY | PASSWORD ON  OFF | BOARDLOT

**ENTER ORDER**

BUY  SELL

STOCK: ALI | VOLUME: 100 | LIMIT PRICE: 29.30 | EXPIRY: | MARKET: NORMAL | VALUE: 2,938.64

TYPE: STOP | TRIGGER PRICE: 27.30 | TRIGGER EXP: DAY | BUYING POWER: 1,559.60

**BUY** | CLEAR

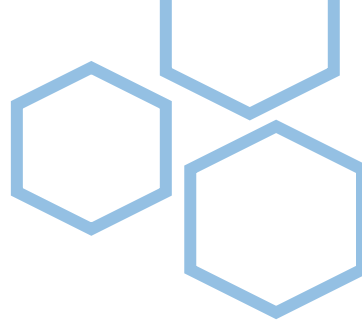
**Ayala Land, Inc.** | TOP 5 | TOP 10 | FULL DEPTH | ORDER BOOK | 25.20 | -0.0500 (-0.20%)

# BID	BID VOL	BID	ASK	ASK VOL	# ASK
13	73,900	25.15	25.25	55,800	4
36	171,600	25.10	25.30	22,800	11
30	216,200	25.05	25.35	23,700	8
177	891,100	25.00	25.40	35,000	8
9	54,200	24.95	25.45	53,000	4
25	50,800	24.90	25.50	11,500	4
7	15,700	24.85	25.55	800	1
36	652,100	24.80	25.60	2,000	1
9	180,500	24.75	25.65	500	1
10	84,700	24.70	25.70	1,300	2

TIME	PRICE	VOLUME	VALUE	BUYER	SELLER	B	S
11:34:53	25.20	9,400	236,880	UBS	MACQUAR	FGN	FGN
11:34:52	25.20	16,100	405,720	ABACUS	MACQUAR	LCL	FGN
11:34:52	25.20	300	7,560	ABACUS	MANDARIN	LCL	FGN
11:34:20	25.20	2,700	68,040	DRAGONFI	MANDARIN	LCL	FGN

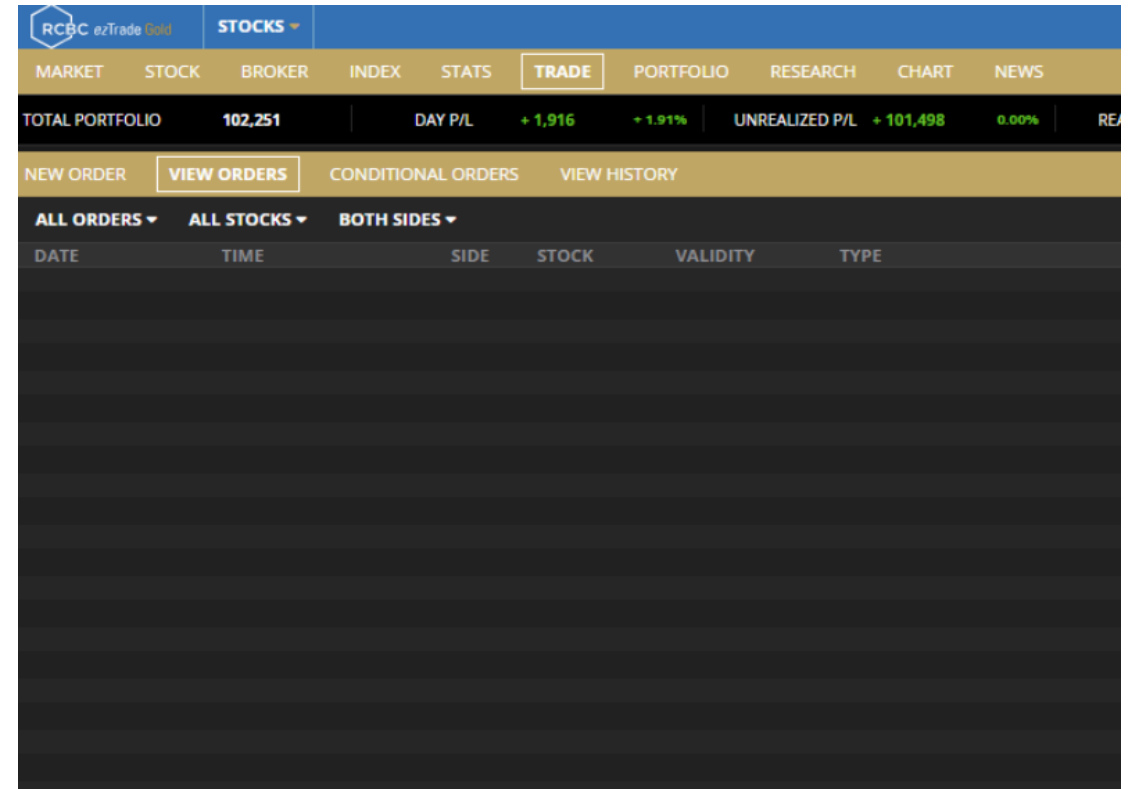
AVERAGE	25.2544
PREV	25.25
OPEN	25.30
HIGH	25.45
LOW	25.10
RANGE	0.3500
T/VOL	1,034,700
T/VAL	26,130,710
CROSS	1,955,050
BLOCK	0
FGN BUY	9,533,635
FGN SELL	12,346,135
LCL BUY	16,597,075
LCL SELL	13,784,575
NET FGN	-2,812,500

# Did My Order Go Through? Checking Share Ownerships



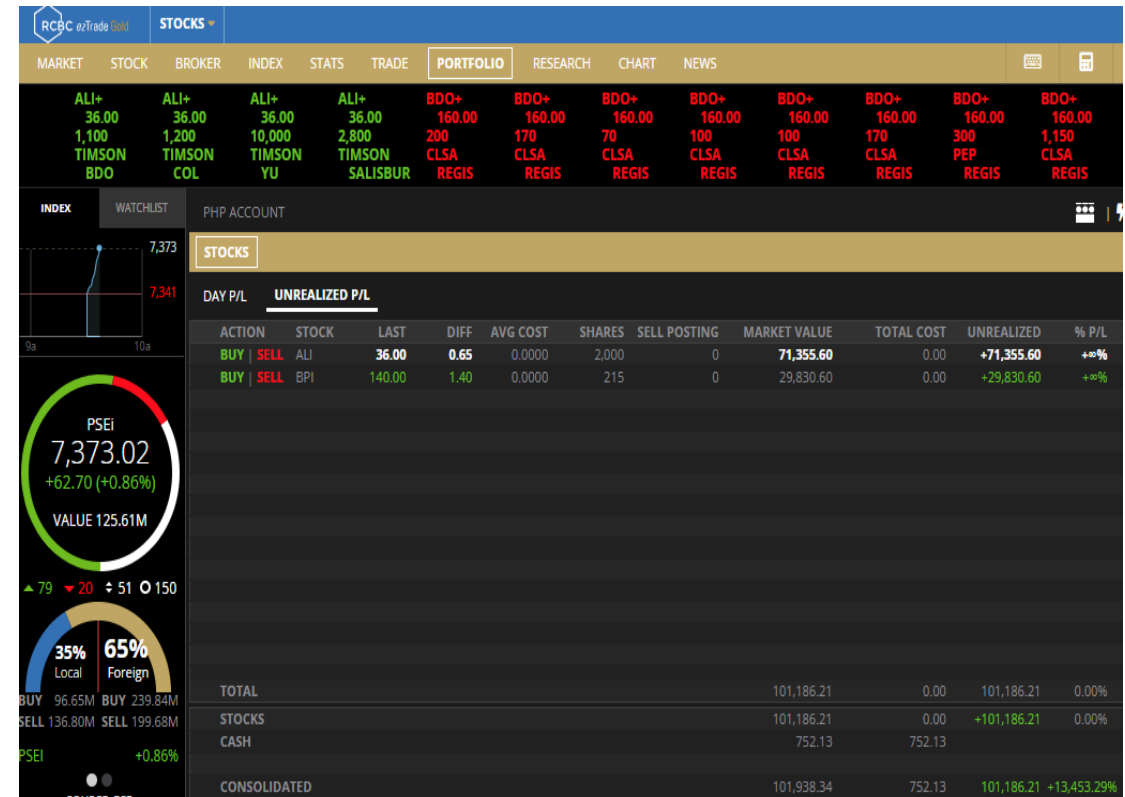
- **View Order Tab:** This tab will tell you if your order was successfully transmitted. The status will tell you if it's a "done" order.
- When you see an "F" (Filled), it's done.

Symbol	Status
O	Open
P	Partially Filled
F	Filled
X	Rejected

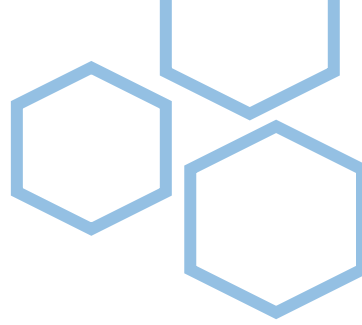


# Am I Making Money?

- **Portfolio Page:** Shows your total portfolio. Each stock, number of shares, and average cost. Also indicates the current market value of the portfolio.
- Compare the market value vs. average cost to determine profit or loss.
- Keep in mind that this is only paper profit/loss. You need to transact to realize the gain/loss.



# How to Withdraw Funds



WITHDRAWABLE FUNDS P 752.13

### WITHDRAWAL REQUEST

All withdrawals are subject to approval. Approved withdrawals will be deposited directly to your Settlement Account.  
Cut-off time for withdrawals is **11:00 AM**

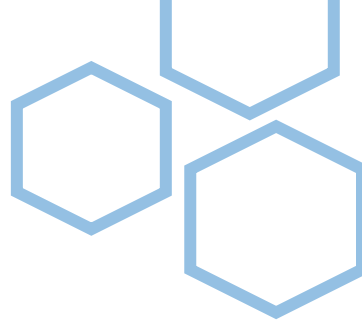
1. ENTER AMOUNT

**NEXT**

2. ENTER PASSWORD

3. SEND REQUEST

# Statement of Account: Checking Your Track Record



- Under “Account”, look for the “Reports” tab, then click “Statement of Account”.
- You may click the print button if you want a hard copy.
- The last 6 months will be available in the ezTrade Gold platform.
- You can send an email to [rsecstatements@rcbc.com](mailto:rsecstatements@rcbc.com) for older statements. This can be sent to you for a minimal fee.

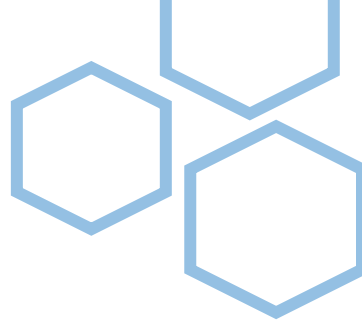
The screenshot displays the RCBC ezTrade Gold account interface. At the top, the account name 'ACCOUNT' is visible, along with the PSEI index at 7,386.17 (+75.85 (+1.04%)) and the time 'OPEN 10:53:06 AM'. The dashboard shows a total portfolio value of 102,264, with a day P/L of +1,930 (+1.92%), an unrealized P/L of +101,512 (0.00%), and a realized P/L of 0. The stock portfolio is valued at 101,512, and cash is 752.

The 'STATEMENT OF ACCOUNT' section is open for September 2024. It includes a table for the beginning of the month security position and a detailed transaction table.

TRANSACTION DATE	TRANSACTION REFERENCE NO.	NO. OF SHARES	ISSUE	UNIT PRICE	DEBIT	CREDIT	BALANCE
BEGINNING BALANCE:							(752.13)
AMOUNT DUE TO CLIENT - (CR)							(752.13)
ENDING SECURITY POSITION:							
ISSUE		QTY-ON-HAND		LAST CLOSING PRICE		MARKET VALUE	
ALI	AYALA LAND, INC.	2,000		36.6000		73,200.00	
BPI	BANK OF PHIL. ISLANDS	215		135.1000		29,046.50	
						102,246.50	

# Contact Us

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**[rcbceztrade@rcbc.com](mailto:rcbceztrade@rcbc.com)**



**8894-9000 loc. 3399 / 3479**